RADISSON HOTEL NASHUA
Electrical Service and Phone Request Form

Show/Event Name: NHEMA Conference . Date(s): May 13 & 14, 2008 .
Exhibitor's Company Name_____ Booth #_____
Address_____ Phone #_____
Post Charges to _____ Name_____
Signature: _____ CC #_____

Electric Charges

Charges below include installation, electrical consumption and post show disconnect. Exhibitors must clearly identify equipment power. If in doubt please refer to the plate on your appliance/equipment which indicates volts/amps/watts required for operation.

Be sure to double check the AMP Requirements on your equipment before selecting appropriate electrical service as we are not able to adjust the electrical circuits once the show has been set up.

List below each piece of equipment requiring AC/Phone Extensions used:

_____

_____

HIGH SPEED INTERNET ACCESS $25 per hookup _____# lines required

Additional Phone Lines	**Daily Rate**		**# of Days**	**# of Extensions**		**Sub-Total**
Installation fee per extension not including cost of calls	$25	x		_____	=	_____

***** Local Calls: 9 + the local number (NASHUA AREA ONLY)**
$1.50 per call, then $.10 per minute after 60 minutes
*****Toll Calls: (800/888/777) Dial 9+1+Area Code + Number**
$2.00 per call, then $.10 per minute after 60 minutes
*****Long Distance: 9+1+Area Code + Number**
Operator assisted day rates, PLUS 85% surcharge
*****In State Long Distance:**
$4.02 for 1st minute & $1.05 for each additional minute thereafter. For example, a 3 minute in-state long distance will cost $6.12

Electrical Description	**Daily Rate**		**# Days**		**Sub-Total**
120 Volts, 20 amp, Single Phase	$20	x	_____	=	_____
208 Volts, 20 amp, Single Phase (Electrician Required)	$50	x	_____	=	_____
208 Volts, 30 amp, Single Phase (Electrician Required)	$60	x	_____	=	_____
120 Volts, 100 amp Power Distribution System (Electrician Required)	$150	x	_____	=	_____

*Electrician $74.00 Per Hour (4 Hour Minimum)

Electrical Aids					
25' AC Power Cable 12 Gauge	$5	x	_____	=	_____
50' AC Power Cable 12 Gauge	$10	x	_____	=	_____
6-way AC Power Box 15 amp	$10	x	_____	=	_____
4-way Surge Protection Boxes	$15	x	_____	=	_____

Additional Electrical Services and Equipment are available
Prices will be determined after reviewing the customer's requirements. Total = _____
Please contact our Sales Department or your Sales Manager directly for further assistance.

Please complete this form and return it with your pre-determined method of payment. This form and payment must be received at least ten business days prior to the show set-up day. All forms received after this day will be assessed a $50.00 late charge.

Return completed form to: **Radisson Hotel Nashua**
11 Tara Boulevard
Nashua, NH 03062
Phone # 603-888-9970
Fax # 603-891-4179